

# VENDOR BOOTH AGREEMENT

## Sopchoppy Worm Gruntin' Festival on Saturday, April 11, 2020

The Sopchoppy Preservation and Improvement Association promises to furnish a 12' by 12' booth space within the perimeter of downtown Sopchoppy and "The Sopchoppy Worm Gruntin' Festival" in consideration of payment of the following fee for each 12' x 12' booth space requested. Food and concession vendors can reserve spaces larger than 12' at \$10 per additional foot. This includes the entire length of your rig.

**Food Vendors - \$125; Concession Vendors and Electric Hookup - \$60; All other Vendors - \$35;**

Public Service booths that will have no financial gain at their booths will be accepted with no fee. We will accept no Vendor Booth Agreement forms after April 1<sup>st</sup>. All accepted vendors will be notified via email.

"Food" includes lunches or dinners such as sandwiches, barbeque, hot dogs, corn dogs, hamburgers, etc.

"Concessions" include snacks, desserts, and beverages. We will limit the number of vendors selling each type of food or concession to minimize competition so it is best to submit your application as early as possible *with a list of your top three products*. **Food and Concession vendors are responsible for liability insurance and all event licenses and sanitation and safety requirements. State inspectors carefully checked all food booths for proper licenses and health and safety requirements at our last Worm Gruntin' Festival.**

Vendors must provide all necessary furnishings and equipment for their booths such as tables, chairs, and tents. If you require electricity, bring an extension cord of at least 75 feet; if water, bring a hose. **Electric generators are allowed only in certain areas and must be reasonably quiet. Space in the Food Court is very limited so the length of food and concession rigs cannot exceed 16 feet except by arrangement. Contact us with questions on size restrictions as we can often fix it. Please review the attached letter for setup hours.**

**REMINDER:** ALTHOUGH THE "INSIDE THE PARK" BOOTH SPACES ARE SOME OF THE MOST DESIRABLE, NO MOTORIZED VEHICLES ARE PERMITTED INSIDE THE DEPOT PARK. VENDORS CHOOSING TO BE INSIDE THE PARK AREA, AS OPPOSED TO BEING LOCATED ALONG THE STREETS, WILL BE REQUIRED TO BRING ITEMS IN AND OUT WITH DOLLIES OR CARTS. **PLEASE NOTE ON THE APPLICATION BELOW YOUR DESIRE TO BE INSIDE THE PARK RING OR OUTSIDE ALONG THE STREETS OF SOPCHOPPY.**

The fee must be paid on or before the assignment of the booth and is **not refundable**. The Association shall assign booth locations on the day before the festival on the basis of the order in which the applications are received; i.e., the first received will be given the best location. **Participants agree to park all vehicles outside the festival grounds except for food and concession vendors who might sell from their trailer or truck.**

CONTACT PERSON: \_\_\_\_\_ BUSINESS: \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

**LOCATION:**  Request inside the Park (no vehicles)  Request streetside vendor booth (vehicles allowed)

TYPE OF  Food  Concession  Art/Crafts  Public Interest  Education

BOOTH  Other \_\_\_\_\_ **FOOD VENDORS– Amperage Required: \_\_\_\_\_ Length of rig: \_\_\_\_\_**

**(YOU MUST INCLUDE AMPERAGE AND LENGTH FOR APPLICATION TO BE ACCEPTED.)**

All vendors describe your products or service. Food and concession **MUST** list one to three key food products:

NUMBER OF BOOTHS: \_\_\_\_\_ NEED ELECTRICITY? \_\_\_\_\_ (Yes/No) WATER? \_\_\_\_\_ (Yes/No)

SIGNATURE \_\_\_\_\_ AMOUNT PAID \$ \_\_\_\_\_ Cash / Check DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Required**

Please make checks payable to SPIA and mail to **SPIA, P. O. Box 272, Sopchoppy, FL 32358.**

Receipt on request. For info email [sopchoppyfestivals@gmail.com](mailto:sopchoppyfestivals@gmail.com) or call 850/962-3577 **10 A.M – 4 P.M.**